



# HAV EXPO

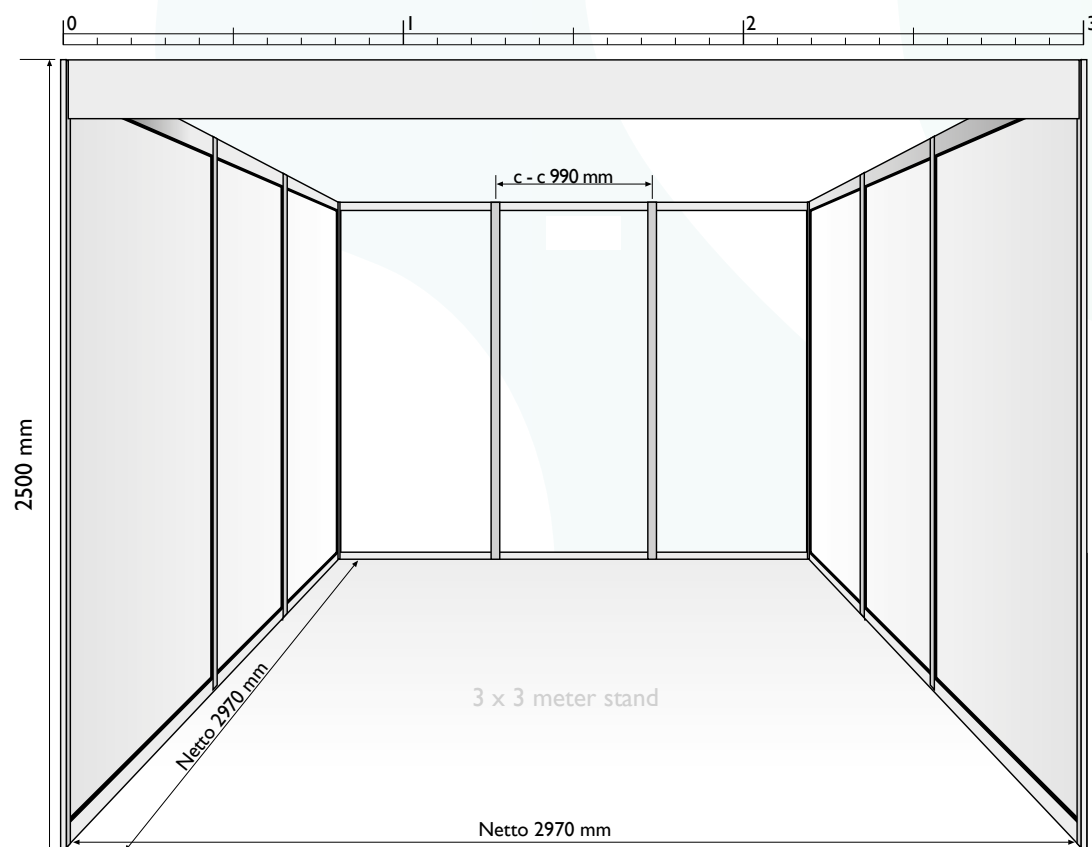
EXHIBITOR INFORMATION  
v 1.2 2020



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## This is included

### Stand walls



### Name sign

 <b>HAV EXPO</b>	<b>EXHIBITOR NAME</b> STAND #
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#### Custom built stand?

If your stand is custom built, e.g. taller walls, please contact us for planning and approval.

#### Media

Find logos, email signatures and images available for free use here:

<https://havexpo.no/media/>



## Deadline for stand equipment

Order stand equipment, furniture, etc. **by April 1<sup>st</sup>** here:

<https://www.nettbutikk-tmu.no/bergenexpo/>

This deadline is set for us to have enough time to plan and process your order.

## Logistics / goods delivery

### Larger goods

*TL Logistikk*

+47 90 09 13 79, [petter@tllogistikk.no](mailto:petter@tllogistikk.no)

<https://www.tllogistikk.no/exhibitions-conferences?lang=no>

**Order pick-up yourself, or:**

- Send yourself**, to: TL Logistikk AS, Hjortlandsvegen 1, NO-5135 Flaktveit, Norway by April 20<sup>th</sup>
- Order pick-up** at your location, contact TL Logistikk
- Deliver your goods directly** to Sotra Arena, Idrettsvegen 50, NO-5353 Straume, Norway  
**Delivery time:** Saturday 2. May at 10:00–19:00, Sunday 3. May at 10:00–19:00



### Smaller goods

*Arrive by own car / van*

(We will carry it in for you – free of charge)

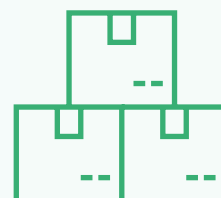
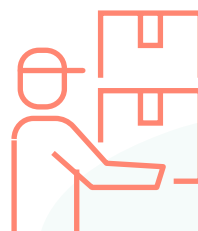
#### Delivery times

Sunday 3. May at 10:00–19:00

Monday 4. May at 09:00–19:00

Tuesday 5. May at 09:00–19:00

**Address:** Sotra Arena, Idrettsvegen 50, NO-5353 Straume, Norway



## Assembly

### Rigging hours

Sunday 3. May at 10:00–19:00

Monday 4. May at 07:00–19:00

Tuesday 5. May at 07:00–19:00

#### Custom built stand?

If your stand is custom built, e.g. taller walls, please contact us for planning and approval.

#### Ordered equipment/furniture

If you order by the deadline, everything will be delivered or assembled on your stand by Monday 4. May at 10:00.

## Rigging

Register your crew, and your tags and signs will be ready at your arrival! If you need more tags, contact the Service Centre for exhibitors, at stand A-111 or [service@havexpo.no](mailto:service@havexpo.no)

### Café during rigging hours

The café in Hall B is open during the entire rigging period.

### Free carrying aid

We will assist you by carrying your equipment to your stand, free of charge.

Sunday 3. May at 10:00–19:00

Monday 4. May at 09:00–19:00

Tuesday 5. May at 09:00–19:00

### Send goods to this address:

Sotra Arena

Idrettsvegen 50

NO-5353 Straume


**A**

Fotballhallen 7 900 m<sup>2</sup>
**B/C**

Sotra Arena, 9 900 m<sup>2</sup>
**D**

Turnhallen 7 500 m<sup>2</sup>

## Hall map

Updated hall map and list of exhibitors will be posted on our website [www.havexpo.no](http://www.havexpo.no) and in the HavExpo app.

## Practical information

### Opening hours

Wednesday 6. May 10:00–17:00

Thursday 7. May 10:00–17:00

### Parking

See own parking guide.

### Transport

#### Bus

Free shuttle buses from Bergen City Centre and from Bergen Airport Flesland.

The bus routes will be posted in the HavExpo app and on [www.havexpo.no](http://www.havexpo.no) before the exhibition.

#### Boat

There will be a boat route from Bergen City Centre (Bryggen/Dreggekaian) to the exhibiton area.

**Note: limited space**, we reccomend that you purchase a ticket in the HavExpo app (100 NOK one way).

If there is a large amount of pre-purchased tickets, more boats will be added.

#### Departure times boat:

Wednesday 6. May

Bergen City Centre (Bryggen): 09:00 / 10:00

Expo Area (Brattholmen): 17:15 / 18:15 (bus departure Expo Area → quay 17:10 / 18:10)

Thursday 7. May

Bergen City Centre (Bryggen): 09:00 / 10:00

Expo Area (Brattholmen): 17:15 / 18:15 (bus departure Expo Area → quay 17:10 / 18:10)

#### Taxi

Bergen Taxi 07000 [www.bergentaxi.no](http://www.bergentaxi.no)

Norgestaxi Bergen 08000 [www.norgestaxi.no](http://www.norgestaxi.no)

Taxi I Bergen 55 70 00 00 [www.taxi i.no](http://www.taxi i.no)

### Internet

Free Wi-Fi is available in all halls, but we can not guarantee fast download speeds at any time due to many simultaneous users. We reccomend that you order wired internet connections for your stands.



## Service Centre for Exhibitors

Stand A-III

[service@havexpo.no](mailto:service@havexpo.no)

### Opening hours:

Rigging days: 09:00–19:00

Exhibition days: 09:00–17:00

## Food delivered to your stand (catering)

Food and drinks can be ordered directly to your stand, e.g. for lunch. Contact [catering@havexpo.no](mailto:catering@havexpo.no).

You will find the menu on our websites [www.havexpo.no](http://www.havexpo.no)

**Deadline for catering orders: April 20<sup>th</sup>**

## Visitor tickets

All exhibitors get 1 ticket for each m2 of stand. You will receive log in codes for our registration portal that you can forward to your customers and other invitees. Stand personell is extra. The registration portal will be opened March 1st. Information will be distributed about this.

## Gala Dinner tickets

There will be a gala dinner at Quality Hotel Edvard Grieg, Sandsli on Wednesday May 6th at 19:00.

There will be a four courses dinner, wine package and entertainment. See <https://havexpo.no/gallamiddag> for more info. All exhibitors can purchase up to two tickets each. If you want more, please contact HavExpo.

## Accommodation

Order accommodation yourself, or order here: <https://havexpo.no/overnatting/>

## Disassembly

### Disassembly hours

Thursday 7. May 17:00–22:00

Friday 8. May 08:00–20:00

### Service Center for Exhibitors

Stand A-III

[service@havexpo.no](mailto:service@havexpo.no)

Opening hours rigging days: 09:00–19:00

### Café during disassembly

Café in Hall B will be open during disassembly hours.

Planning



Assembly



Disassembly

### Remember these things!

- Register your crew and personnell
- Pre-register your crew, and your exhibitor badges will be ready on your arrival!
- Order equipment to your stand in good time before the April 1<sup>st</sup> deadline
- Order transportation of goods if needed
- Download the HavExpo app

## Contact information

### HavExpo AS

**Managing Director**

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vidar@havexpo.no

**Project Manager**

Dan Christensen

+47 930 08 282

dan@havexpo.no

**Technical Manager**

Henning Christensen

+47 911 48 029

teknisk@havexpo.no

**Restaurant / Bar / Hotel**

Visit Bergen

[www.visitbergen.no](http://www.visitbergen.no)

Stand B-225

**Speed-dating**

NCE Seafood Innovation Cluster

Björgólfur Hávarðsson

+47 922 12 727

[bjorgolfur@seafoodinnovation.no](mailto:bjorgolfur@seafoodinnovation.no)**Service Center for exhibitors**

Stand A-111

[service@havexpo.no](mailto:service@havexpo.no)**Opening hours:**

Rigging days: 09:00–19:00

Exhibition days: 09:00–17:00

**Stand walls, furniture, equipment, electricity**

Bergen Expo

+47 55 95 20 02

[post@bergenexpo.no](mailto:post@bergenexpo.no)Nettbutikk: <https://www.nettbutikk-tmu.no/bergenexpo/>**Transport, shipping, logistics**

TL Logistikk

+47 900 91 379

[petter@tllogistikk.no](mailto:petter@tllogistikk.no)<https://www.tllogistikk.no/exhibitions-conferences?lang=no>